

## NEW Funding 2018-19 Guidance

Founded in 1987, the Issaquah Schools Foundation, in partnership with the Issaquah School District, drives resources to help students reach the promise of their potential. Our programs create limitless opportunities for every student in every school by addressing basic needs, filling gaps not funded by state or federal dollars, and championing innovative programs (Defined as fresh thinking that approaches an issue from a different perspective and is unexpected, useful and creative. The purpose of innovation is to bring a consistently fresh approach that offers new ways to transform learning experiences for students.)

### Requests for NEW Funds\*

We offer regular grants, **Classroom Enrichment and Kateri Brow Grants**, and **Emergency Grants**

- **Classroom Enrichment Grants (<\$3000)** enhance the learning environment of individual classrooms, libraries, computer labs, resource centers and schools.
- **Kateri Brow Big Idea Grants (>\$3001)** fund programs responding to a compelling need that reflects innovation in education.
- **Emergency Grants** are available to address student basic needs (food, safety, belonging, mental health, other social and emotional support) and address a clear gap in funding. Emergency grants are reviewed on a rolling basis. Please contact Carolyn Kramer to apply for an Emergency grant.
- **ALL Proposals must be approved and signed off by a school principal or a District administrator**
- Grant workshops for regular grants will be held on **October 4** and **Feb 7**
- Requests for these grants are due **October 31 and March 13**
  - Requests are ONLY accepted through our on-line system (access through <http://isfdn.org/> )
- Grants recipients will be announced within 6 weeks of each due date (December 14, May 2)

### Steps to Apply for Regular Grants

**Step 1: Complete your proposal:** Template at [www.isfdn.org](http://www.isfdn.org).

**Step 2: Submit your Proposal by**  
**Wednesday, October 31 or Wednesday,**  
**March 13**  
ONLINE at: <http://isfdn.org/>

**Step 3: Receive Notification of Funding by**  
**December 14 or May 2**  
You will be notified via email by the Director of Programs.

**Step 4: Complete Grant Agreement**  
If funded, you will receive a Grant Agreement that outlines the expectations of grantees.

**Step 5: Complete a Final Report**  
Final Reports must be completed by all grantees. Most reports are due April 30 of the year following the grant award. Extensions are provided if necessary.

These reports include:

- Anecdotal quotes and stories from the program.
- Pictures of the program 'in action' that can be used in Foundation social media
- Any specific outcomes identified in the Grant Agreement.
- Successes, challenges and lessons learned.
- Handwritten thank you notes, to be used in thank you cards to our donors.

\*A limited number of programs receive on-going funding, subject to annual review. NO NEW PROPOSAL IS REQUIRED.

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## All programs that we fund:

### 1) **Address at least one of our three major areas of focus:**

- Building Academic Foundations- In order to learn, students need to arrive at school with basic needs met – safety, sense of belonging, food, clothing, and self-esteem. Building Academic Foundation programs address basic needs and support the professional development of our teachers.
- Exploring Limitless Opportunities- These programs inspire passion for learning and help children find their spark. They help kids to do more than make it through school, they help them to connect, thrive and love learning.
- Launching Successfully into the Future- These programs give children the tools, tactics and life skills they need to become productive and healthy adults. We want all students in the district well-placed to succeed.

2) **Support the needs of the whole child:** Programs that support students' comprehensive academic, social/emotional and health needs. A whole child approach: 1) ensures that each student is healthy, safe, engaged, supported, and challenged, and 2) sets the standard for comprehensive, sustainable school improvement and provides for long-term student success.

## All applicants:

- Are strongly encouraged to request funding from Building/District Funds, PTSA and other organizations or individuals in addition to the Foundation.
- Need to clearly articulate impact beyond the number of participants that the funding will have on students and/or teachers using complete, understandable and measurable outcomes. Outcomes differ by project and may include:
  - Academic Measures: Grades, homework completion, results from standardized testing
  - Behavioral Measures: Attendance, referrals to principal's office, confidence (measured in pre/posttests)
  - Other: Excitement/hopes and/or plans for the future, etc.

## Other details:

- All requests for professional development must be reviewed by your Education Director. We do not fund professional develop for individuals, however we will review requests for groups.
- We do not fund sponsorships.

**Questions?** Please contact our office at 425-391-8557 or email Carolyn Kramer, Director of Programs, [carolyn@isfdn.org](mailto:carolyn@isfdn.org)