

Issaquah Schools Foundation- CLASSROOM ENRICHMENT/KATERI BROW Grant Application - 2022

DEADLINE: November 13 2022 at 11:59 PM PST (Midnight)

1. Welcome to the Issaquah Schools Foundation!

Grant Specific Instructions

Before applying, feel free to visit the Issaquah Schools Foundation website where you can review the grant workshop PowerPoint presentation, grant judging rubric, and the historical list of grants funded by the Foundation.

As you move through the questions, be mindful that the Foundation uses a blind judging process. PLEASE DO NOT INCLUDE THE NAME OF YOUR SCHOOL OR ANY PERSONAL IDENTIFYING INFORMATION.

There are two documents, the budget template and signature page, that you will need to download, complete, and then upload as part of your application. These two documents can be found on our GRANTS website.

You may enter and leave your application as often as you'd like while you are working on your grant, but be sure to click SAVE at the bottom of the application so that your work stays in the application. Once you hit the submit button, you will no longer have access to your application.

** indicates a required field*

2. Grantee Information

- I. Contact Information (*this information is not shared with grant judges*)
 - a. Date *
 - b. Main Contact(s) *
 - c. Are you a:
administrator / school staff / student/parent/family member / teacher / other
 - d. Email address of main contact(s) *
 - e. Dates of Project *
 - f. School or District Department *
 - g. Supervisor (Principal or district supervisor) *

3. Grant Narrative

- I. Grant Narrative
 - a. DESCRIPTIVE Project Title - This is the name we will use to refer to your grant in the future. Please create a short title that CLEARLY STATES WHAT THE GRANT IS FOR based on the title alone. For example: "Heat it up - Bunsen Burners for science class" is a better descriptive title than "Heat it up". *
 - b. How many students or teachers will be served by this project this year? (Please provide best estimate of those directly impacted this school year.) *
 - c. If funded, will this project serve students/teachers beyond this school year? * Yes / No
 - d. Please select the category that best describes your grant request: *
Books / Music / Playground/Athletics / STEM / Technology / Other

II. Summary

NOTE: All the fields in the application are set to accept a **specific number of words**. If you paste in more, the application will trim your entry.

- a. Proposal Summary: Please provide a 1-2 sentence summary of your proposal. *

III. Project Details

REMINDER: PLEASE DO NOT INCLUDE YOUR SCHOOL NAME IN THIS SECTION. Our judges review grants 'blind' to avoid unconscious bias toward any schools.

- a. What do you want to do? Describe the project or activity. Be sure to include why the project is needed, who is targeted, and what are the goals. Feel free to include links to additional information. (i.e. website with pictures, further details etc.) *
- b. Why did you choose this approach? Does this approach demonstrate a new or innovative solution to an issue? If this project goes beyond the scope of one classroom, do you have buy-in from other teachers, staff, etc.? If so, please describe. *
- c. How will you measure impact from this grant? Please provide measurable outcomes (i.e. the number of participants, results from pre/post tests, satisfaction surveys, and/or quotes and stories from participants) *
- d. How will people know that the Foundation supported this project? (i.e. Issaquah Schools Foundation logo on project flyers, in emails/e-news, on websites, or with stickers on equipment purchased) *
- e. Is this request scalable? Is this something that other classrooms and/or schools could easily implement to provide the opportunity for more students? Yes or no. If yes, briefly explain. *
- f. Is there anything else that you would like for us to know about your project?

Feel free to attach additional information about your grant if needed.

IV. Funding Information

- a. What is the total budget for project- including sales tax and costs beyond the scope of this grant *
- b. What is the amount requested from the Issaquah Schools Foundation *
For Classroom Enrichment grants, the maximum amount is \$3,000.
For Kateri Brow grants, the minimum amount is \$3,001 and maximum is \$10,000.
- c. Has this project/activity been previously funded by the Issaquah Schools Foundation? *
Yes /No / Unsure
 - i. If so, how many years was the project funded?
- d. Have you requested funding from other agencies/organizations (PTSA, school building funds, service groups etc.) ? * Yes / No
 - i. If yes, please list in the following format:
Funding Source/Amount Requested/Outcome of Request
for example: PTSA/\$500/Waiting to hear, Building Funds/\$1500/Received

- e. If the Issaquah Schools Foundation cannot fully fund your request, how will this affect the project/activity? *

V. Budget Information

Please submit the following information using the GRANT BUDGET TEMPLATE. Clicking the Grant Budget template link in this form will take you to the Foundation's grants webpage. The grant budget template link is just below the area where you get to the grant application.

Please itemize the planned expenditures of the entire project including sales tax and costs beyond the scope of this grant. Indicate which aspects of the project is specific to your request from the Issaquah Schools Foundation.

PLEASE DO NOT INCLUDE YOUR SCHOOL'S NAME IN THE DOCUMENT *

Upload File

VI. Signature page

All grant applications must be signed off by your school principal or Executive Director as applicable. If your work relates to a specialty within the district (i.e. Special Ed etc.) be sure you have discussed your grant request with the department director before submitting.

Download, complete, and upload your SIGNATURE PAGE to complete your application. Clicking the signature page link in this form will take you to the Foundation's grants webpage. The signature page file is just below the area where you get to the grant application. *

Upload File

Thank you for the time and energy you have put into writing this grant! Please be advised that once you hit submit, you will no longer have access to make changes. We recommend you print a copy of your completed application for your records.

For more information on the Grants process and timeline, please visit our GRANTS website. If you have any questions, feel free to email Laura Gaffney at l.gaffney@isfdn.org