

*This document is a sample of the Classroom Enrichment & Kateri Brow grant applications in the Smarter Select Grant Application System. It can be used to help prepare for applying.*

## **OVERVIEW**

Founded in 1987, the Issaquah Schools Foundation raises money from community donations to open doors for Issaquah School District students to see beyond their immediate experiences, expanding the boundaries of what they believe is possible.

We offer Teacher Grants at two levels - Classroom Enrichment and Kateri Brow – to support educational innovation.

- **Classroom Enrichment Grants (up to \$5,000)** enhance the learning environment of individual classrooms, libraries, computer labs, resource centers, and schools.
- **Kateri Brow Big Idea Grants (\$5,001-15,000)** fund programs responding to a compelling need that reflects broad reach and/or innovation in education.

## **REQUIREMENTS**

The Foundation's major areas of focus are:

1. Academic Support & Enrichment – Closing learning gaps, bringing curriculum alive in new ways, igniting curiosity and passion for learning.
2. Student Well-being – Addressing the needs of the whole student to be able to learn.
3. Community Outreach – Ensuring we meet the needs of our diverse community, creating opportunities for everyone to thrive.

In this year's grant cycle, **we will prioritize student-centered grant ideas with broader impact.** Funding can be utilized for **the 2026-27 school year**. Grant ideas should align to at least one of the Foundation's focus areas and should:

- Show innovation in teaching.
- Pilot new ideas that are scalable.
- Offer equity to our district in closing learning or opportunity gaps.
- Clearly articulate impact (beyond number of participants).

All proposals must be discussed IN ADVANCE with a school principal or district administrator to approve the grant concept. The school principal or district administrator will also sign off on the final application submission. Applicants are strongly encouraged to request funding from Building/District Funds, PTSA and other organizations or individuals in addition to the Foundation.

### **NOTE regarding certain ineligible funding areas for 2026-27**

**PROFESSIONAL DEVELOPMENT.** All requests for professional development must be reviewed by your Education Director. We do not fund professional development for individuals; however, we will review requests for groups. We also do not fund sponsorships. **Questions? Please email [grants@isfdn.org](mailto:grants@isfdn.org)**

**1. Welcome to the Issaquah Schools Foundation!**

Before applying, feel free to visit the [Issaquah Schools Foundation website](#) where you can review the grant workshop PowerPoint presentation, grant judging rubric, and the historical list of grants funded by the Foundation.

As you move through the questions, be mindful that the Foundation uses a blind judging process. **PLEASE DO NOT INCLUDE THE NAME OF YOUR SCHOOL OR ANY PERSONAL IDENTIFYING INFORMATION** in your title or narrative.

Two documents, the budget template and signature page, must be completed and uploaded as part of your application. These two documents can be found on our [GRANTS](#) website.

You may enter and leave your application as often as you'd like, but be sure to click **SAVE** at the bottom of the application so that your work stays in the application. Once you hit the **SUBMIT** button, you will no longer have access to your application.

**Before moving forward with the grant application, please discuss your grant proposal concept with your principal or District administrator for approval.** Please note the date that you received their approval. \*

**2. Grantee Information**

Main Contact(s)

Main Contact's connection to the Issaquah School District: Administrator / School Staff / Student/Parent/Family member / Teacher / Other

Email address of main contact(s)

Grants Writer Name & Email (if different than Main Contact)

School or District Department

Supervisor (Principal or district supervisor)

**3. Grant Narrative**

Project Title – A short title that clearly states what the grant is for. Please be descriptive and clear. (E.g. "Heat it up - Bunsen Burners for science class")

How many students or teachers will be directly impacted by this project in the year implemented (approximately)?\*

What school population will be impacted by this project: A single class/classroom / Multiple classes/classrooms / A single grade-level / Multiple grade-levels / Entire school / Other

If funded, will this project serve students/teachers beyond the year funded/implemented?\* Yes / No

Please select the category that best describes your grant request: Arts / Community Outreach / Literacy / Music / Playground/Athletics / STEM / Student Well-being / Other

**Summary**

*NOTE: ALL THE FIELDS IN THE APPLICATION ARE SET TO ACCEPT A SPECIFIC NUMBER OF WORDS. IF YOU PASTE IN MORE THE APPLICATION WILL TRUNCATE YOUR ENTRY.*

Proposal Summary: Provide a 1-2 sentence summary of your proposal.

**Project Details**

*REMINDER: PLEASE DO NOT INCLUDE YOUR SCHOOL NAME IN THIS SECTION. Our judges review grants 'blind' to avoid unconscious bias toward any schools.*

Q1. What do you want to do? Describe the project or activity. Be sure to include why the project is needed, who is targeted, and what are the goals. Feel free to include links to additional information. (e.g. website with pictures, further details etc.)

Q2. Why did you choose this approach? Does this approach demonstrate a new or innovative solution to an issue? If this project goes beyond the scope of one classroom, do you have buy-in from other teachers, staff, etc.? If so, please describe.

Q3. How will you measure impact from this grant? Please provide measurable outcomes (e.g. the number of participants, results from pre/post tests, satisfaction surveys, and/or quotes and stories from participants)

Q4. Is this request scalable? Is this something that other classrooms and/or schools could easily implement to provide the opportunity for more students? Yes or no. If yes, briefly explain.

Q5. How will people know that the Foundation supported this project? (e.g. Issaquah Schools Foundation logo on project flyers, in emails/e-news, on websites, or with stickers on equipment purchased. Other innovative ways to share the news appreciated.)

Q6. Is there anything else that you would like for us to know about your project? *Feel free to attach additional information about your grant if needed.*

**Funding Information**

What is the total budget for this project- including sales tax and costs beyond the scope of this grant

What is the amount requested from the Issaquah Schools Foundation (0 to 5,000 for CE; 5,001-15,000 for KB)

Has this project/activity been previously funded by the Issaquah Schools Foundation? Yes / No / Unsure

If so, how many years was the project funded?

Have you requested funding from other agencies/organizations (PTSA, school building funds, service groups etc.)? Yes / No

If yes, please list in the following format: Funding Source/Amount Requested/Outcome of Request

*For example: PTSA/\$500/Waiting to hear; Building Funds/\$1500/Received*

If the Issaquah Schools Foundation cannot fully fund your request, how will this affect the project/activity? If partial funding is an option, what amount is required to still have an impact?

**Budget Information**

SAVE YOUR WORK BEFORE CLICKING ON THE BUDGET TEMPLATE LINK.

Download, complete and upload the GRANT BUDGET TEMPLATE found on [ISF's Grants](#) webpage.

Itemize the planned expenditures of the entire project including sales tax and costs beyond the scope of this grant. Indicate which aspects of the project is specific to your request from the Issaquah Schools Foundation.

PLEASE DO NOT INCLUDE YOUR SCHOOL'S NAME IN THE DOCUMENT

**Signature Page**

All grant applications must be signed off by your school principal or Executive Director as applicable. If your work relates to a specialty within the district (e.g. Special Ed etc.) be sure you have discussed your grant request with the department director before submitting.

Download, complete, and upload your SIGNATURE PAGE found on [ISF's Grants](#) webpage to complete your application.

**Thank You**

Thank you for the time and energy you have put into writing this grant! Please be advised that once you hit submit, you will no longer have access to make changes. We recommend you print a copy of your completed application for your records. For more information on the Grants process and timeline, please visit our [GRANTS](#) website. If you have any questions, please email [grants@isfdn.org](mailto:grants@isfdn.org).